A house with a tree growing on it

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Working together for your health

Leckhampton Surgery Patient Participation Group

Date: Wednesday November 27, 2024

Venue: Leckhampton Surgery

Time: 1 – 2.15 pm

**Minutes:**

**Attendees:**

**Jennie Ford, Katie Bethell, Jess Boone, Judith Chapman, Nigel, June, Ian.**

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| **Item** |
| **Welcome and Apologies**  Apologies – Veronica, Mike, and Susan |
| **Matters arising**  Planting bulbs in the surgery garden did not take place. This will be picked up with next year |
| **Update from the Practice including Covid/flu clinics**  Katie reported that Jess no longer has the capacity to do the minutes for the PPG meetings, the PPG will take it upon themselves to action this from now on.  Thank you to all PPG volunteers who helped with our flu/covid clinics. This was an overall success and we will be looking to hold them at the surgery again next year. 5000 flu’s and 5000 covid vaccines were administered as an overall total.  The surgery has had solar panels fitted, we received a grant from the council to have these installed.  We have now successfully fully recruited in all departments. We have two new PCA’s starting in December and the admin position has also been filled. We have been dealing with some staff sickness over the last several weeks but hopefully starting to overcome this now.  The PPG were alerted to bad treatment of the admin staff by patients both on the phone and at reception. All agreed that this was no appropriate. |
| **Gloucestershire PPG meeting – any questions from Ian’s report previously circulated**  The cancer care centre is raising money to revamp the unit at the hospital. There is a meeting to discuss this on the 5th December at 18:00pm. All are welcome to attend. |
| **Information on CPRD online talk**  Veronica was going to discuss this but was not present at the meeting. |
| **Advertising events**  It was discussed how any future events run by the PPG need more advertising in and around the surgery. It was discussed how the NHS App sessions will be more beneficial with a more fixed date so it was agreed to run the first Wednesday of every month starting from 5th Feb, this will be held in the afternoon between 14:00 – 16:00pm. Reception can help spread the word regarding these sessions amd point patients in the right direction to posters etc. |
| **AGM – feedback from small working group and discussion**  Everyone’s thoughts on the proposal were good and in agreement.  Ian is going to send round the form that he felt was relevant to the topics on the proposed agenda. |
| **Any other business**  Thank you to Nicola Hayward for putting up the pictures/posters in the waiting room with more relevant information and making the place look brighter. |
| **Date of next meeting and close**  29th January. |