

PPG MEETING September 2023

Waiting Room, Leckhampton Surgery,

MINUTES

Attendance;

Patients – Nigel Burton, Veronica Underwood, Joy Brook, Ian Morgan, Mandy Phelps, John Lambert, Judith Chapman, Vivienne Coxhead, June Kent.

Staff; Jennie Ford (PM), Katie Bethell (Lead Nurse), Catherine Bettles (PCN Manager)

Apologies; Gillian Oddy (patient), Dr Ali Ellis (GP)

		Action
1	<p>Welcome & Introduction; JF welcomed those present and thanked them for attending our re-launch of the PPG. The changes within Leckhampton were explained both with staffing & ways of working.</p>	
2	<p>Katie Bethell; KB (as a previous member of the PPG) explained the past PPG interaction and the purpose of the re-launch. Copies of the PPG terms of Reference were circulated and everyone asked to review them for the next meeting. Copies of Leckhampton Vision & Values statement were also circulated</p>	All members review ToR
3	<p>Roles & Responsibilities (KB) We were very pleased to have 2 members who offered to Chair our Group, Judith Chapman & John Lambert. JL stepped down allowing JC to become our Chair and she was duly approved by all present. We are still awaiting a member to offer to be secretary and have asked for any member to come forward for our next meeting if they feel able to take on this position. Discussion was had around the initiatives that the group could become involved with and previous members of the PPG shared the past involvement & activities they had undertaken It was asked that the last minutes were shared</p>	JF share last minutes that are available.

4	AOB; Ian Morgan is involved with the wider Gloucester PPG and has offered to feedback on wider issues.	
5	Next meeting proposed for November – Please email Jennie with you preferred date.	
	1/11/23, 8/11/23, 15/11/23, 22/11/23, 6/12/23	

Email of members, all agreed to share at meeting;

Judith Chapman (chair)	judithchap@gmail.com
John Lambert	rughub@gmail.com
Nigel Burton	Nigelfburton@outlook.com
Veronica Underwood	Subsilva69@yahoo.co.uk
Joy Brook	Joy.brook@btinternet.com
Ian Morgan	lanmorganmor9rf@supanet.com
Mandy Phelps	mandy@phelps.org.uk
Vivienne Coxhead	Vivienne.coxhead@outlook.com
June Kent	jjemphrey@gmail.com
Gillian Oddy – unable to attend first meeting but has expressed a wish to join the group.	Gillian.oddy@gmail.com
Katie Bethell – Nurse Manager	Katie.bethell@nhs.net
Jennie Ford - Practice Manager	Jennie.ford@nhs.net