

Leckhampton Surgery

Registration Information for New Patients

We are happy to register new patients who live within our practice boundary area. In order to undertake the registration process we require you to complete a 'Family Doctor Services Registration Form' (GMS1) and a Health Questionnaire. We may also invite you for a brief health check.

IDENTITY

Each individual over the age of 18 will need to provide supporting evidence of identity comprising of one photographic identification document, for example:



National Passport
National Identity Card
Photo Driving Licence

A copy of the birth certificate should be provided for all patients aged 16 and under, we require the 'full birth certificate' not the shortened version.

You will need to have your NHS Number available to complete your registration form. If you don't know your NHS Number you can obtain it by asking your previous surgery.

PROOF OF ADDRESS

This will verify that patients are not only living within our practice area, but that they are ordinarily resident in the UK and therefore entitled to receive free NHS treatment. This evidence should be one of the following:



Utility Bill (Gas, Electric, Water, Landline Phone)
Council Tax bill
Bank letter/statement
Tenancy Agreement
Mortgage statement

Only one adult family member need attend the surgery to register a family provided that evidence of identity is provided for each person and the address details are the same for them all.

A photocopy will be taken of the identity evidence for each patient and attached to the registration form. This will then be scanned into the patients' record.

Temporary Patients

Short-stay patients who do not require full registration will be asked to complete a Temporary Registration form but do not need to provide the above documents.